

Donor Privacy Policy

10/15/2021

The following section governs the collection and retention of contributor information.

Policy: Contributors are requested to provide certain personal information to UWSL, such as home address, phone number, e-mail, and other contact information. The primary purpose for obtaining this information is to allow UWSL to comply with donors' restrictions and designations, to provide donors with charitable gifting tax information, for donor recognition and communication, and to facilitate fundraising and other engagement opportunities. The information is retained in the financial records of UWSL for financial recording and internal financial accounting control purposes.

To protect the confidentiality of personal information, UWSL uses appropriate technical and internal control measures to limit access to and control the retention of the information to ensure its use and access is limited to the above noted purposes:

- Personal information obtained by UWSL will not be communicated outside of UWSL unless required by law, to facilitate fundraising, or as authorized by the donor. UWSL will include a provision of confidentiality in all contracts and agreements with all third parties that will have access to donor information.
- As noted in the information security section of this policy, access to information housed in UWSL systems is dependent on senior management's authorization and the individual's position in the organization and work assignment. All access rights are reviewed for all UWSL Users quarterly, and for individual UWSL Users upon termination of employment or upon internal job transfer.
- UWSL does not sell or rent donor information of any kind to outside parties.
- Donors may review their personal information and specify corrections to this information, oppose the retention of the information, or request its elimination from 10 - UWSL records. UWSL retains personal information only as long as necessary for the purposes stated and to comply with federal and state record retention requirements

For questions about privacy or handling of your Personal Information, please contact us at via the Contact form at <https://uw.org/contact-us/>.

You can also contact us at:
United Way of Salt Lake
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Salt Lake City, UT 84111
Attn: Web Manager