

Promise Partnership Data Confidentiality Agreement

Promise Partners recognize that the world we envision – one where everyone has the opportunity to live healthy, stable, joyous lives – requires all of us. Promise Partnership brings together community organizations, healthcare providers, government agencies, school districts, philanthropic groups, businesses, students, parents and other community members (“Promise Partners”) to achieve education, health, and financial stability outcomes at a community-wide scale. Data is central to the work we do together. It helps us understand problems, identify solutions that get to the roots of these problems, commit to meaningful action, see what’s working, and talk about successes and challenges. This agreement covers how we use our data. Individuals involved in Promise Partnerships will sign it at least annually.

What is data?

1. **It is more than numbers.** In the Promise Partnership, we think of data as information to make shifts in policies, practices, resources and power structures that produce equitable, cradle-to-career outcomes. Historically, when people have used the word data, they’ve often been talking about data that’s about individuals impacted by our current systems. When we say data, we also mean data about outcomes at a community wide scale, data about systems and institutions, and data that represents the perspectives and experiences of youth, their family members, and other community members.
2. **It is for learning and collaborative improvement.** The data that we see during our Promise Partnership work is for continuous improvement around shared community goals. The purpose of the data is to track progress and outcomes and to design, test, and improve interventions aimed at moving these outcomes at a population level, especially for those groups most negatively impacted by our current systems. The Data is a reflection on the entire community – we’re all responsible for our current reality and future results. It **is not, and cannot be**, used to indicate the success or failure of one school, sector, or minoritized population.

When it comes to data, what are our responsibilities?

3. **Data should not be re-shared.** The Data cannot be shared outside of the Promise Partnership without the written permission of the partner that provided the data and without acknowledgement of the shared accountability for our current realities and for the results that Promise Partners commit to holding – for example, but using language like the language in section 3 of this document. (Among other things, this includes communicated to media, funders, or the general public.) Data about specific individuals can never be shared (unless the partnership has a separate agreement covering the sharing of individual level data). (Note that Data compiled and presented by an institution about its own programs, initiatives, etc. may be used according to the policies and practices of that institution without restriction.)
4. **People come first.** We will inform students, parents, and others whose stories are represented in the data we use how their information is used generally – for example, by sharing information like what’s at: <https://uw.org/data-usage/>. Individuals who share their expertise via community research projects coordinated by the Promise Partnership (<https://uw.org/community-research-participation/>) will be informed of how their data will be used and provide written consent, prior to providing data. We will involve those most impacted in the processes of interpreting the data – for example, through their participation in Promise Partnerships. This agreement and the conversations we hope it sparks is another practice developed to maintain this trust.

I will notify UWSL at helpdesk@uw.org if I become aware of any actual or potential unauthorized data disclosure, within 24 hours of becoming aware. UWSL will respond as outlined in the IT & Data Security Policy located at <https://uw.org/financials-and-policies/>.

I understand that disclosing – verbally or in writing – Data that is shared with me in my role as a Promise Partner could result in dismissal from the relevant Promise Partnership and/or a termination of funding and other supports provided by UWSL and/or legal action.

I have read this agreement in full and agree to abide by all of its terms.

Name (print): _____ Date: _____

Organization: _____

Signature: _____

NOTE: UWSL will retain these data request forms in secure locations.